






# Click Guide

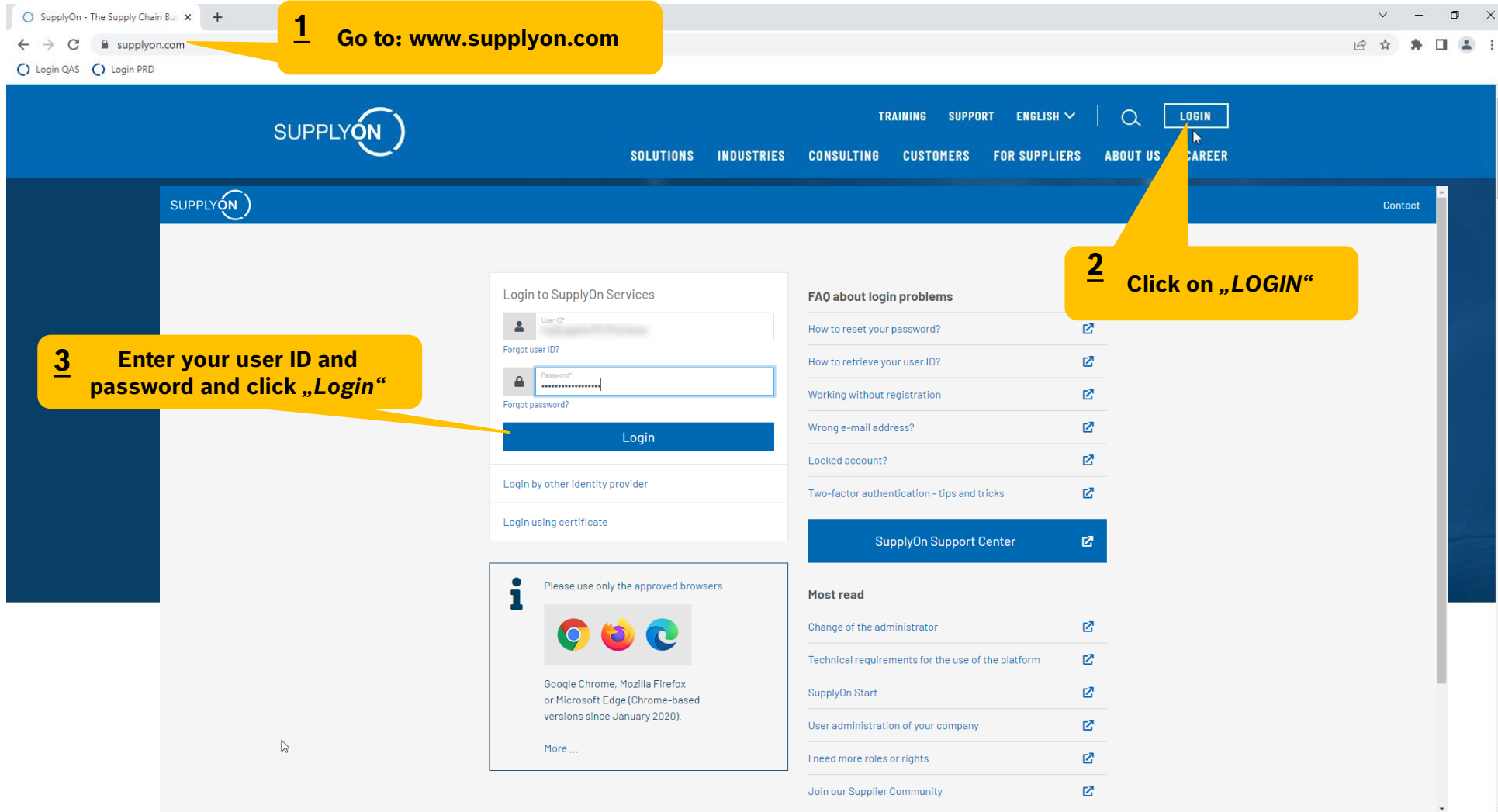
WEB\_ASN\_PACK\_1\_EN

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Create FPA.....	Slide 5-17
Create ASN.....	Slide 19-24




# Login

-  Main Step
-  Optional/Conditional Step
-  Further details/information



The screenshot shows the SupplyOn login page. A yellow callout '1' points to the browser address bar with the text 'Go to: www.supplyon.com'. A yellow callout '2' points to the 'LOGIN' button in the top navigation bar with the text 'Click on „LOGIN“'. A yellow callout '3' points to the 'Login' button in the login form with the text 'Enter your user ID and password and click „Login“'. The page includes a navigation bar with 'SOLUTIONS', 'INDUSTRIES', 'CONSULTING', 'CUSTOMERS', 'FOR SUPPLIERS', 'ABOUT US', and 'CAREER'. The main content area features a login form with fields for 'User ID' and 'Password', a 'Login' button, and links for 'Forgot user ID?' and 'Forgot password?'. There are also links for 'Login by other identity provider' and 'Login using certificate'. A sidebar on the right contains a 'FAQ about login problems' section with links for 'How to reset your password?', 'How to retrieve your user ID?', 'Working without registration', 'Wrong e-mail address?', 'Locked account?', and 'Two-factor authentication - tips and tricks'. Below this is a 'SupplyOn Support Center' button and a 'Most read' section with links for 'Change of the administrator', 'Technical requirements for the use of the platform', 'SupplyOn Start', 'User administration of your company', 'I need more roles or rights', and 'Join our Supplier Community'. A browser notification box at the bottom left states 'Please use only the approved browsers' and lists 'Google Chrome, Mozilla Firefox or Microsoft Edge (Chrome-based versions since January 2020)'.

# Supply Chain Collaboration

-  Main Step
-  Optional/Conditional Step
-  Further details/information

SUPPLYON QAS/PrePRD


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SupplyOn > Home

Last refresh 0 minutes ago [Edit dashboard](#)


**Business Directory** →



Find and edit the master data of your company.

[Open](#)


**Document Management** →



Receive and review important documents from your customers.

[Open](#)

**Flexible Survey** →



Find and edit surveys from your customers.

[Open](#)

**Tips & tricks**

- Click on the SupplyOn logo to return to this home page.
- Under the entry "More" you will find supplementary and helpful sections.


**Sourcing** →

**0** Requests due within 7 days

**0** Open requests

**0** Published auctions activated within 7 days

**Supply Chain Collabo...** →



Access the demand and delivery processes including E-Invoicing.

[Open](#)




**4** Click on the arrow to open the module „Supply Chain Collaboration“

Home

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Feedback

# Create FPA

-  Main Step
-  Optional/Conditional Step
-  Further details/information



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SupplyOn > Supply Chain Collaboration > Dashboard

🔄 Last refresh 0 minutes ago

🔔 Alerts

🔗 Edit dashboard

## Supply Chain Collaboration

Dashboard

Demand

Planning

Delivery

Monitoring

Invoicing

Issue Center

Settings & Master Data

Help for this page

back

### JIT Call-Offs

0

Current new JIT Call-Offs

### Alerts

15

Total New Alerts

#### Type

Inventory Alerts 0

FPA/ASN Alerts 0

Material Status Alerts 0

Demand Alerts 15

### invoicing

0

Total Billable Items

#### Billable Item Status

Billable Items Due 0

### Forwarder Pickup Ad...

12

FPA Creation Due

3

Pending FPA

#### Due Deliveries

Overdue 10

Due Today 0

Due Next 7 Days 2

Create FPA

FPA overview (All)

5

Click „Create FPA“ to start transport assignment

# Select plant and create FPA

- Main Step
- Optional/Conditional Step
- Further details/information

SupplyOn > Supply Chain Collaboration > Due Deliveries (grouped)

## Supply Chain Collaboration

Dashboard

- Demand ▾
- Planning ▾
- Delivery ▾
- Monitoring ▾
- Invoicing ▾

Issue Center

Settings & Master Data

Help for this page

### Due Deliveries (grouped)

+ Create FPA Show Due Deliveries

1 applied search criterion

Search

Advanced search

View

<input type="checkbox"/>	Organization ...	Customer	Site code (ship-to)	Ship-to site	Unloading point ...	Currency	FPA required	FPA exists	Available for extra shipment	With material...	Earliest A
<input type="checkbox"/>	BOSCH	trg Robert Bosch d.o.o.	trg287D	trg ED-287D-PciP	D287D	DEM	0	0	1	✓	
<input type="checkbox"/>	BOSCH	trg Robert Bosch d.o.o.	trg287D		D287D		39	46	11	✓	

„DEM” indicates the dummy demand. Select this line/click on the blue number to create FPA with dummy demand

Make sure the filter „Advanced Search“ is set correctly /cleared

**6** Number of due delivery lines where an FPA is required. Click on the blue number To open the overview of these lines.

Number of due deliveries lines available for extra shipments. Click on the blue number to open the overview of these lines.



# Select Due Deliveries Line(s)

- Main Step
- Optional/Conditional Step
- Further details/information



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SupplyOn > Supply Chain Collaboration > Due Deliveries Overview

## Supply Chain Collaboration

Dashboard

Demand ●

Orders

Scheduling Agreement

Delivery Instruction 10

Delivery Forecast

JIT Call-off

Kanban

Schedule Response

Planning ▾

## Due Deliveries

Download ▾

Create FPA

4 applied search criteria

Search

Advanced search

View

Delivered outside SupplyOn

1 row selected

<input type="checkbox"/>	Material (Customer)	Material Descr. (Custo...	Site code (S...	Ship-to site	Ship-to	Unloading Point (...)	Delivery Date	Pickup Date
<input checked="" type="checkbox"/>	1390502104	Sealing cap	trg287D		Pecinci Pla...	D287D	2023/06/12, 18:00	2023/06/09, 00:00
<input type="checkbox"/>	1390210023	O-Ring	trg287D		Pecinci Pla...	D287D	2023/06/19, 18:00	2023/06/16, 00:00
<input type="checkbox"/>	3390312087				Pecinci Pla...	D287D	2023/06/22, 18:00	2023/06/21, 00:00
<input type="checkbox"/>	3390502159				Pecinci Pla...	D287D	2023/06/26, 18:00	2023/06/23, 00:00
<input type="checkbox"/>	1390210023				Pecinci Pla...	D287D	2023/06/26, 18:00	2023/06/23, 00:00
<input type="checkbox"/>	1390210023				Pecinci Pla...	D287D	2023/07/03, 18:00	2023/06/30, 00:00
<input type="checkbox"/>	03994003				Pecinci Pla...	D287D	2023/07/07, 18:00	2023/07/06, 00:00
<input type="checkbox"/>	1390502104	Sealing cap	trg287D		Pecinci Pla...	D287D	2023/07/10, 18:00	2023/07/07, 00:00

**8** Click „Create FPA“

If you didn't find the order you want, please clear the criteria

**7** Select the line(s) to be delivered

One FPA = one shipment = one bill of lading  
If you have multiple orders need ship together to one plant, please select multiple lines here

Rows per page: Auto ▾

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Navigation icons

# Select FPA Positions

- Main Step
- Optional/Conditional Step
- Further details/information



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Log Out

My SupplyOn > Supply Chain Collaboration > Create FPA

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FPA No.  FPA date  FPA Status: New  
Customer: trg Robert Bosch d.o.o. Ship-to-Location: trg287D / Pecinci Plant RBSM Unloading Point (Ship-to): D287D

Select FPA Positions

Enter Additional Data

Manage Documents

Complete FPA

Transport References

Default View ▾

Manage View ▾

Reset all Filters

Packaging Data Status is red, this will turn into green once the packaging data is created.

Existing Packing Profile

Line	Material (Customer)	Material (Supplier)	Pickup Date	FPA Creation Due Date	FPA ...	Proposed ...	Delivery ...	UoM	Warning	Pack. Data ...	Pack.Mat. D...	Packing Profile	Order No.	Order Pos.	Batch Nu
1	1390502104		23-6-9 12:00 am	23-6-8 2:00 pm	0	2 000	2 000	EA		■	Details	Box f. Containerpallet ...	55193391/002	-	

Further due deliveries (material(s) could be added

**9** Click „Calculate Packing“ to create the packaging

If no Packing Profile exists, the automatic packing calculation (Step 9) wouldn't possible, in this case you can enter the Packing Material Data manually by clicking "Details".

Add New Line ▾ Copy Line Delete Line Calculate Packing Create One-Level Packing

1 entry: [Select all matches](#) | [Clear selection](#)

Entries per page




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Close Save Draft Validate

Print Send



# Enter Packing Material Details

-  Main Step
-  Optional/Conditional Step
-  Further details/information



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Log Out

My SupplyOn > Supply Chain Collaboration > Create FPA

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FPA No.  FPA date  FPA Status: New

Customer: trg Robert Bosch d.o.o. Ship-to-Location: trg287D / Pecinci Plant RBSM Unloading Point (Ship-to): D287D

[Select FPA Positions](#) [Enter Additional Data](#) [Manage Documents](#) [Complete FPA](#) [Transport References](#)

Default View  Manage View  [Reset all Filters](#)

Line	Material (Customer)	Material (Supplier)	Pickup Date	FPA Creation Due Date	FPA ...	Proposed ...	Delivery ...	UoM	Warning	Pack. Data ...	Pack.Mat. D...	Packing Profile	Order No.	Order Pos.	Batch Nu
1	1390502104		23-6-9 12:00 am	23-6-8 2:00 pm	0	2 000	2 000	EA			Details	Box f. Containerpallet ...	55193391/002	-	

**10** Enter the packing material

**11** Enter the amount of packing material, and click the check box „One Level Pack“. The quantity per packing will be calculated automatically

**12** Generate the Label Numbers

Label N° could be either generated automatically (step 12) or entered manually

**13** „Save and Close“

Packing Material Details (Single and Auxiliary Packs)

Material (Customer): 1390502104 Del. Note No.: Del. Note No.:  
Delivery Qty.: 2000 Packed Quantity: 2000 Completed Quantity: 0




Default View  Manage View  [Reset all Filters](#)

Pack.Mat.No. (Cust.)	Pack.Mat.Descr. (Cust.)	Amount of Pack...	Qty. per Pack.	One Level Pack.	Label Ident	Label No. From	Pack.Mat.No. (Supplier)	Pack.Mat.Descr. (Supp.)	Loading T
<input type="checkbox"/>	Box f. Containerpallet	1	2000	<input checked="" type="checkbox"/>	S	3000984			Inside

[Save and Close](#) [Add New Line](#) [Copy Line](#) [Delete Line](#) [Generate Label Numbers](#)

1 entry: [Select all matches](#) | [Clear selection](#) Entries per page  [First](#) [Previous](#) | Page  of 1 | [Next](#) [Last](#)

# Optinal Step: Enter Additional Data

-  Main Step
-  Optional/Conditional Step
-  Further details/information



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Log Out

My SupplyOn > Supply Chain Collaboration > Create FPA

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Go to "Enter Additional Data" to add further information regarding the material if needed.

FPA No.	359359	FPA date	23-7-10	FPA Status:	New
Customer:	trg Robert Bosch d.o.o.	Ship-to-Location:	trg287D / Pecinci Plant RBSM	Unloading Point (Ship-to):	D287D

Select FPA Positions

**Enter Additional Data**

Manage Documents

Complete FPA

Transport References

Default View

Manage View

Reset all Filters

Line	Material (Customer)	Material (Supplier)	Delivery ...	UoM	UN Danger Code	RoHS Compliance	Country of Origin	Software Revision	Hardware Revision	Material Number (...)	Manufacturer DUN...	Free Text	Customs Docum...
1	1390502104		2 000	EA									

1 entry:

Entries per page 20

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[Close](#) [Save Draft](#) [Validate](#)

[Print](#) [Send](#)

Internal | GS/PSD33 | 2023-02-28

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# Conditional Step: Upload a Document

- Main Step
- Optional/Conditional Step
- Further details/information



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Log Out

My SupplyOn > Supply Chain Collaboration > Create FPA

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FPA No.:	FPA date:	23-7-10	FPA Status:	New
Customer:	Ship Location:	trg287D / Pecinci Plant RBSM	Unloading Point (Ship-to):	D287D

Select FPA Position | Enter Additional Data | **Manage Documents** | Complete FPA | Transport References

**15** Click „Upload and Assign“

**14** Go to: „Manage Documents“

Upload and Assign

Delete

## Upload and Assign Document

### 1. Upload Documents

For better performance, please only upload up to 10 files at once.

Drag and Drop or Browse \*

Maximum File Size: 10.5 MB, Supported File Types: PDF, XLS, XLSX, JPG, JPEG

### Assign Uploaded Documents

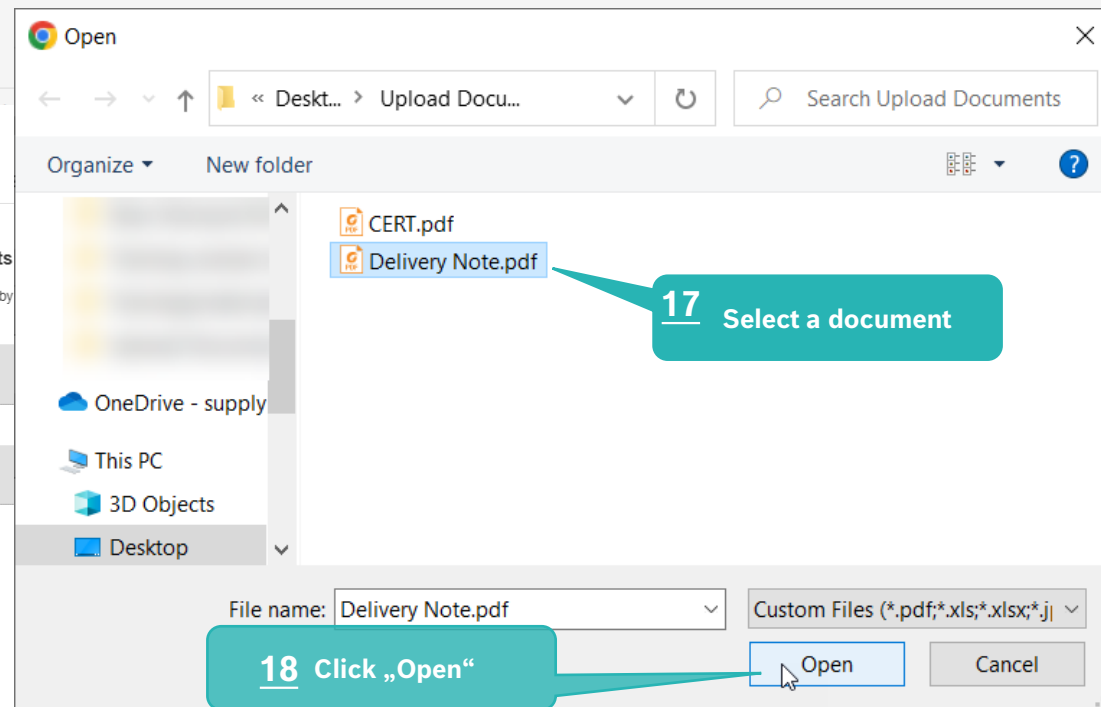
Assign all documents step by step by

Uploaded Documents \*

Document Type \*

Assign




**16** Click Browse to open your explorer



**17** Select a document

**18** Click „Open“


# Conditional Step: Upload a Document


-  Main Step
-  Optional/Conditional Step
-  Further details/information

## Upload and Assign Document

\* Marked fields are mandatory

### 1. Upload Documents


 For better performance, please only upload up to 10 files at once.

  
Drag and Drop or [Browse](#) \*

Maximum File Size: 10.5 MB, Supported File Types: TXT, PDF, ZIP, XML, XLS, XLSX, JPG, JPEG

[delivery note.pdf \(86.7 kB\)](#) Assigned 


### Assign Uploaded Documents

 Assign all documents step by step by selecting each uploaded document.

**19** Choose documents name

Uploaded Documents \*  
delivery note.pdf

**20** Choose the document type from the drop-down menu

Document Type \*  
DN1, Delivery note 1 

Cancel

Confirm

**21** "Confirm" to upload the document

# Check the data and validate FPA

- Main Step
- Optional/Conditional Step
- Further details/information

My SupplyOn > Supply Chain Collaboration > Create FPA

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**Data saved in session**

---

FPA No. 359359 FPA date 23-7-10 FPA Status: New

Customer: trg Robert Bosch d.o.o. Ship-to-Location: trg287D / Pecinci Plant RBSM Unloading Point (Ship-to): D287D

Select FPA Positions
Enter Additional Data
Manage Documents
Complete FPA
Transport References

**General**

Ship-from Location: trg Supplier CN Ninggou

Ship-from Address: CN - 242300 NINGGUO ANHUI - E and T

Pickup Date: 23-7-11  
Time from: 12:00 am to: 12:00 am

Incoterms Code: FCA - Free Carrier

Incoterms Text: Free Carrier

Transport Type: Sea Transport

Means of Transport:

Reference ID for Means of Transport:

Carrier: [Enter Carrier Address]

Free Text (for Carrier):

TO Number: SON0000388527

Equipment Type:

Equipment Number:

Transport Number:

Ship-to: Pecinci Plant RBSM

Ship-to address: RS - 22310 Simanovci - Dositejeva 33

Delivery Date: 23-9-14  
Time from: 8:00 am to: 5:00 pm

Carrier Name:

Driver Contact:

Free Text (from Carrier):

Load number:

Volume (total Delivery): 0.1819 m³

Loading Length (total Delivery):

Hazardous goods: No

Gross Weight (total Delivery): 96

Net Weight (total Delivery): 50

Please pay attention to

- physical pick-up address and delivery address; **In case of P2D and P2P the Port needs to be selected!**
- Incoterms
- Transport type

DO NOT make any change to the Delivery Date!

Check the stackability

Stacking factor:  
 \*) .1 — non-stackable  
 \*) .2 — only could be stackable for another one layer, namely 1+1=2  
 \*) .3 — only could be stackable for another two layers, namely 1+2=3  
 \*) .99 — could be stackable for as many layers as it can hold

**22** Fill out the necessary information in line below

Line	Amount HU	Pack. Type HU	Weight	Length	Wi...	Height H...	Hazard...	Stacking F...	Volume HU...
1	1	Pallet	96	114	114	14		2	

Add HU line | Delete HU line(s) | Edit Pack. Material (Single and Aux. Pack)

Close Save Draft Validate

# Enter Container Data and send FPA

- Main Step
- Optional/Conditional Step
- Further details/information

My SupplyOn > Supply Chain Collaboration > Create FPA

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Data saved in session

FPA No. 359359 FPA date 23-7-10 FPA Status: New  
Customer: trg Robert Bosch d.o.o. Ship-to-Location: trg287D / Pecinci Plant RBSM Unloading Point (Ship-to): D287D

- Select FPA Positions
- Enter Additional Data
- Manage Documents
- Complete FPA
- Transport References**

## General

TO Number: SON000388527 Carrier Name:  
Load Number: Carrier Address: (D) [Enter Carrier Address]  
Loading Length:

## Sea

HBL Number:   
ShippingLine:   
Container pre-booking number:   
Container Booking Conf. No.:   
Solas VGM (kg):  VGM Method:

**23 Enter the container data**

If container type is not known in case of LCL shipment, please choose „No equipment ordered”

- Sea Container Type:  **No equipment ordered**  
Sea Container ID:   
Sea Container Seal Number:   
VGM Creator:
- No equipment ordered
  - 20ft GP ISO:22G0
  - 20ft RF ISO:22R1
  - 40ft GP ISO:42G0
  - 40ft HC ISO:45G0
  - 40ft RF ISO:42R1
  - 45ft HC ISO:L5G1
  - 53ft HC (No ISO-Code)
  - No equipment ordered
  - Container (Other)
  - Not loaded on site

## Transport Order Status

Default View Manage View




Status Code	Status	Status Date Time	Status Time Zone	Source
-------------	--------	------------------	------------------	--------

Please note that in all cases you can choose only 1 container / 1 FPA!

Close Save Draft Validate

Print Send

# Data Validate and Send FPA

-  Main Step
-  Optional/Conditional Step
-  Further details/information

My SupplyOn > Supply Chain Collaboration > Create FPA

**▲ Incoterms Text: Value not set**  
**● FPA No.: The FPA number should be greater than the last saved**

after „Validate“, here probably will pop out the reminder:  
the red one is necessary to make a change or fulfill;  
the black one just need to check and ensure data accuracy, if  
no problem you can just ignore and click send.

FPA No.  FPA date

Customer:  Ship-to-Location:

[Select FPA Positions](#) [Enter Additional Data](#) [Manage Documents](#) **[Complete FPA](#)** [Transport References](#)

**General**

Ship-from Location:  Ship-to:

Ship-from Address:  Ship-to address:

Pickup Date:  Delivery Date:

Time from: 12:00 am to: 12:00 am Time from: 8:00 am to: 5:00 pm

Incoterms Code:  Carrier Name:

Incoterms Text:  Driver Contact:

Transport Type:  Free Text (from Carrier):

Means of Transport:  Load number:

Reference ID for Means of Transport:  Volume (total Delivery):

Carrier:  Loading Length (total Delivery):

Free Text (for Carrier):  Hazardous goods:

TO Number:  Gross Weight (total Delivery):

Equipment Type:  Net Weight (total Delivery):

Equipment Number:

Transport Number:

Reset all Filters

Line	Amount HU	Pack. Type HU	Weight ...	Length...	Wi...	Height H...	Hazard...	Stacking F...	Volume HU ...
1	1	Pallet	96	114	114	14		1	0.1819

1 entry: [Select all matches](#) | [Clear selection](#) Entries per page:  First Previous Page 1 of 1 Next Last

**24 „Validate“ the data**

**25 Click „Send“**

# FPA Overview

- Main Step
- Optional/Conditional Step
- Further details/information



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My SupplyOn > Supply Chain Collaboration > FPA Overview

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Selected FPAs were successfully deleted!

Quick Search  Advanced Search

[Add line](#) | [Delete line](#)

[Hide Search Area](#)

My Search Profiles

[Manage View](#)

FPA  FPA Position(s)

Default View  [Manage View](#)

<input type="checkbox"/>	Customer	Customer site	Ship-to site	Transportation Mo...	Unloading Point ...	Ship-To Address	Delivery Date/Time	Ship-from Location	Interi...	FPA No.	Source	FPA status	Attachment Status
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359359	Delivery Instruction	Sent	
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359319	Delivery Instruction	Sent	
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359302	Delivery Instruction	Sent	
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-12 8:00 am...	trg Supplier CN Ni...	✓	359212	Delivery Instruction	ASN	
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359210	Delivery Instruction	ASN	
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359209	Delivery Instruction	Sent	
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359208	Delivery Instruction	ASN	
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359207	Delivery Instruction	Sent	

Click on the FPA number and open the print screen in order to print the Transport Labels

The FPA is sent successfully

Once the FPA is successfully sent, the Transport Labels will be generated in the Transport Management System (*this could take few minutes*). Transport Labels can be printed when this icon appears.

[Back](#) [Create FPA \(via Due Del. - grouped\)](#) [Copy FPA](#) [Upload FPA](#) [Upload ASN based on FPA](#) [Delete FPA](#) [Cancel FPA](#) [Reopen FPA](#) [Download](#) [FPA Details / Edit](#)

8 matches of 8 entries: [Select all matches](#) | [Clear selection](#)

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# Print the Transport Labels

- Main Step
- Optional/Conditional Step
- Further details/information



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Log Out

My SupplyOn > Supply Chain Collaboration > Display FPA

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FPA No.	359359	FPA date	23-7-10								
Customer:	trg Robert Bosch d.o.o.	Ship-to-Location:	trg287D / Pecinci Plant RBSM								
<b>Select FPA Positions</b>		<a href="#">Enter Additional Data</a>	<a href="#">Manage Documents</a>	<a href="#">Complete FPA</a>	<a href="#">Transport References</a>						
Default View ▾		Manage View ▾									
Line	Material (Customer)	Material (Supplier)	Pickup Date	FPA Creation Due Date	FPA ...	Proposed ...	Delivery ...	UoM	Warning	Pack. Data ...	Pack.Mat. D...
1	1390502104		23-6-9 12:00 am	23-6-8 2:00 pm	0	2 000	2 000	EA			<a href="#">Details</a>

FPA Status: Sent

2 of 10

- All
- Handling Unit Label
- Package Label
- Shipping Order
- Delivery Note
- Despatch List
- Transport Data Sheet
- Delivery Slip Supplier
- Kanban Card
- CEP-Label

[Print selection](#)

Click on *Print*, select *Transport-/CEP-Label* and *Print selection*.  
The printed labels could be taped on the corresponding handling units.  
You can also print this on ASN.

[Add New Line](#) [Copy Line](#) [Delete Line](#) [Calculate Packing](#) [Create One](#)

1 entry: [Select all matches](#) | [Clear selection](#)

[Close](#) [Save Documents](#) [Validate](#)

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## CHECKLIST

---

**FPA**



The FPA is sent successfully, a transport order (TO) is generated automatically in the transport management system and the pick-up is planned.

**ASN**



ASN must be sent via SupplyOn after the collection is physically done to notify the pick-up.

# Create ASN

- Main Step
- Optional/Conditional Step
- Further details/information

SUPPLYON QAS/PrePRD trg Supplier CN Ninggou - CN Ninggou trg Supplier [Log Out](#)

SupplyOn Services ▾ Customer Applications ▾ News Administration ▾ More ▾

Supply Chain Collaboration

Dashboard

- Demand
- Planning
- Delivery
- Monitoring
- Invoicing

Issue Center  
Settings & Master Data  
Help for this page  
Logout

SupplyOn > Supply Chain Collaboration > Dashboard Last refresh 0 minutes ago Alerts Edit dashboard

### Advance Shipping No...

**3**  
FPA "Sent" for ASN (Transport Management)

#### Due Deliveries

Overdue	0
Due Today	0

### VMI (IPR)

Projected Stock: Inventory Alerts	0
Actual Stock: Inventory Alerts	0

#### Material Situation at the end of today

Below Zero	0
Below Min Limit	0

### Kanban

0

Kanban Card Printed	0
---------------------	---

Go to Supply Chain Collaboration

**26** Click "Create ASN based on FPA" to start the ASN creation

# Select FPA and create ASN

- Main Step
- Optional/Conditional Step
- Further details/information



SupplyOn Services ▾

Customer Applications ▾

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Administration ▾

More ▾

trg Supplier CN Ninggou - CN Ninggou trg Supplier  
Log Out

My SupplyOn > Supply Chain Collaboration > FPA Overview

Contact | [Help for this page](#) | Print

Quick Search

FPA Status     
TM Status

[Hide Search Area](#)

My Search Profiles

FPA

Default View

[Reset all Filters](#)

<input type="checkbox"/>	Customer	Customer site	Ship-to site	Transportation Mo...	Unloading Point ...	Ship-To Address	Delivery Date/Time	Ship-from Location	Materi...	FPA No.	Source	FPA Status	TM Status	ASN Status	ASN Date
<input checked="" type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-13 8:00 am...	trg Supplier CN Ni...	✓	359359	Delivery Inst...	Sent	Success		
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-12 8:00 am...	trg Supplier CN Ni...	✓	359206	Delivery Inst...	Sent	Success		
<input type="checkbox"/>	trg Robert Bosc...	trg ED-287D-PciP		Sea Transport	D287D	Pecinci Plant RBS...	23-7-10 8:00 am...	trg Supplier CN Ni...	✓	358989	Delivery Inst...	Sent	Success		

**27** Select the FPA for which you want to create an ASN




**28** Click „Create ASN“

3 matches of 9 entries:

Entries per page

Page  of 1

# Enter the Delivery Note Number

-  Main Step
-  Optional/Conditional Step
-  Further details/information



SupplyOn Services ▾

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Log Out

My SupplyOn > Supply Chain Collaboration > Create ASN

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Go to „Manage Documents“ if you need to upload a document (same steps as in the FPA)

ASN No.	359359	ASN Date	23-7-10	FPA Status:	New
FPA No.:	359359	FPA ID:	359359		
Customer:	trg Robert Bosch d.o.o.	Ship-to-Location:	trg287D / Pecinci Plant RBSM	Unloading Point (Ship-to):	D287D

Select ASN Positions

Enter Additional Data

Manage Documents

Complete ASN

Transport References

Default View ▾

Manage View ▾

Reset all Filters

Line	Del. Note No.	Del. Note Pos.	Material (Customer)	ASN Creation Due...	Proposed ...	Delivery ...	UoM	Warn...	Pack...	Pack.Mat...	Packing Profile	Batch Number	Eng. ...	Order No.	Order Pos.
1	1254325	010	1390502104	23-6-7 12:00 am	2 000	2 000	EA			Details	Box f. Containerpall...			55193391/...	-

**29** Enter the delivery note number

Add New Line -

Copy Line

Delete Line

Calculate Packing

Create One-Level Packing

1 entry: [Select all matches](#) | [Clear selection](#)

Entries per page 20 ▾

First Previous | Page 1 of 1 | Next Last

[Close](#) [Save Draft](#) [Validate](#)

[Print](#) [Send](#)

# Check complete ASN

- Main Step
- Optional/Conditional Step
- Further details/information



SupplyOn Services ▾

Customer Applications ▾

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Administration ▾

More ▾

trg Supplier CN Ninggou - CN Ninggou trg Supplier  
Log Out

My SupplyOn > Supply Chain Collaboration > Create ASN

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**Data saved in session**

ASN No.:	359359	ASN Date:	23-7-10	FPA Status:	New
FPA No.:	359359	FPA ID:	359359		
Customer:	trg Robert Bosch d.o.o.	Ship-to-Location:	trg287D / Pecinci Plant RBSM	Unloading Point (Ship-to):	D287D

Select ASN Positions

Enter Additional Data

Manage Documents

**Complete ASN**

Transport References

Incoterms Text:	Free Carrier	Carrier Name:	
Freight Term Code:	COL - Freight Collect	Driver Contact:	
Freight Term Text:		Free Text (from Carrier):	
Transport Type:	Sea Transport	Load number:	-1
Means of Transport:		Volume (total Delivery):	0.1819 m³
Tracking ID:		Hazard. Goods:	No
Reference ID for Means of Transport:		Gross Weight (total Delivery):	96 kg
Carrier:	[Enter Carrier Address]	Net Weight (total Delivery):	50 kg
Free Text (for Carrier):			
TO Number:	SON000359359		
Waybill Number:			
Equipment Type:			
Equipment Number:			
Transport Number:			

Check all information of Complete ASN page

Default View

Manage View

Reset all Filters

Line	Amount of...	Pack. Type HU	Total weight of...	Length pe...	Width per H...	Height per H...	Hazard. Goods	Stacking F...	Total volum...	UN Danger Code	DG Sub Class	HS Code
1	1	Palett	96	114	114	14		2	0.1819			

[Close](#) [Save Draft](#) [Validate](#)

[Print](#) [Send](#)

Internal | GS/PSD33 | 2023-02-28

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# Validate and send ASN

- Main Step
- Optional/Conditional Step
- Further details/information

My SupplyOn > Supply Chain Collaboration > Create ASN

[Interactive Tours](#)

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ASN No.	359533	ASN Date	23-11-2	FPA Status:	New
FPA No.:	359533	FPA ID:	359533		
Customer:	trg Robert Bosch d.o.o.	Ship-to-Location:	trg287D / Pecinci Plant RBSM	Process Name:	process cluster information
				Unloading Point (Ship-to):	D287D
<a href="#">Select ASN Positions</a>	<a href="#">Enter Additional Data</a>	<a href="#">Manage Documents</a>	<a href="#">Complete ASN</a>	<a href="#">Transport References</a>	

**General**

TO Number: SON0000359533 Carrier Name:

Load Number:

**Sea**

HBL Number: HBL24567

ShippingLine:

Container pre-booking number:

Container Booking Conf. No.:

Solas VGM (kg):

VGM Method:

Sea Container Type: 20R RF ISO 22R1

Sea Container ID:

Sea Container Seal Number:

VGM Creator:

**30** Key in HBL number if its blank

**Transport Order Status**

Default View | Manage View

Reset all Filters

Status Code	Status	Status Date Time	Status Time Zone	Source	Remarks
-------------	--------	------------------	------------------	--------	---------

**32** „Send“ ASN and herewith the process is completed

**31** „Validate“ the data

[Close](#) [Save Draft](#) [Validate](#) [Print](#) [Send](#)

# ASN overview



ASN was successfully sent

The ASN is sent successfully

Quick Search | Advanced Search

Add line | Delete line

Hide Search Area

Search | Reset

My Search Profiles

Manage View ▾

Advance Ship Notices

ASN Position(s)

Default View

Manage View ▾

Reset all Filters

ASN No.	ASN Status	Delivery Date/Time	Customer	Customer site	Ship-to site	Unloading Point (Sh...	FPA No.	FPA ...	Carrier Name	Material-based...	Change...	Requested Docu...	Attachments	Size of attach...	Number of atta...
315900	Sent	06.03.23 08:00	trg Robert Bosc...	trgAE-6580-HtvP		HUA05	315900	ASN		✓	02.03.2...			0	0

The FPA Status is now changed to ASN, and herewith the ASN process is completed

Back | Create ASN | Copy ASN | Upload ▾ | Delete ASN | Request ASN Withdrawal | Download ▾ | ASN Details / Edit | Show related ASN Position(s) | Create Invoice | Print ▾

1 match of 1 entry: | Select all matches | Clear selection

Entries per page 50 ▾

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**Thank You**